



TYNE AMATEUR ROWING CLUB

Minutes of Annual General Meeting held on 22 November 2018

DRAFT V1

1 Welcome

- 1.1 Chair of Trustees John Goddard welcomed members present to the meeting, introducing the TRC Honorary President Brian Dalkin.

2 Attendance and Apologies for Absence.

- 2.1 The following members (62) signed the attendance sheet.
Kathryn Eccles, James Foster, Elliot Lewis, Matthew Crooks, Rebecca Moore, Brian Dalkin, Dom Jackson, Tom Campbell, Megan Stocker, Ellie Dobson, Thomas Jackson, Beth Laidlaw, Karam Haddad, Alistair Storey, May Jarvis, Alex Johns, Ian Boyd, Chris Watson, Martin Bell, Ian Wagstaff, David Smark, Patrick Keown, Paul Capocci, Mickey Reeve, Bernhard Kepplinger, Phil Kite, Anthony Ballantyne, Graeme Wheeler, Ken Hardy, David Robinson, Ben Robinson, Alex Spencer, T Coverdale, Ian Stratford, Freya Williams, Connor Foxall, Mick Williams, Stephanie Klein, Diane Wheeler, Jen Brown, Deborah Connor, Owen Stratford, Caroline Imrie, Rosie Lewis, Luke Dixon, Lee Dixon, Alex Leigh, David Higgins, Jack Hickson, John Mulholland, Laura Clack, Lyn Goldsmith, Jenna Angle, Lindsay Miller, Liz Bray, Colin Percy. Ian Jeffery, Simon Dobson, James Lister, Beth Young. John Goddard, Oliver Bratley
- 2.2 Apologies were received from the following: (Chris Barwick, Richard Walker-Arnott, David Sprague, Renske Herrema, Alex Bain, Calum Price, Thomas Preston, Ian Shipley, Adam Azzi, Anthony Musgrave, William Followes, Mike Dodds, Aidan Crilley, Lindsay Miller, Richard Page, Greg Chambers, Richard Fergie, Gillian Davies; Shelagh Lombard. John Bolter, Vicky Marrant, Philip Robinson. John Peacock (Club Manager)
(24)

2.3 Eleven Proxy Voting Forms were submitted.

3 Approval of Minutes of AGM held on 30 November 2017

3.1 The minutes were agreed as a correct record proposed by Brian Dalkin and seconded by Martin Bell.

4 Matters arising from the minutes – none.

5 Reports of the Club Charity Trustees

5.1 The chair presented the Report of the Trustees to club members summarising trustees' activity over the 2017-18 year (to 31 August 2018) He drew particular attention to the club's *Charitable Objects*, the strategy summary statement agreed in May, and a number of key issues that have featured strongly in the Trustees' meetings during the last year.

5.2 The chair thanked the trustees and our advisers who regularly attend trustee meetings (Ian Stratford, Ian Jeffery – Treasurer and Laura Clack – Captain) He also thanked the Strategy Task Group led by Ian Stratford, assisted by Shelagh Lombard, Graeme Wheeler and Mike Windle. He welcomed the new Club Manager John Peacock and bar manager Dean Gooch. Thanks were made to the bar manager, kitchen team and staff members who served us over the last year, to Phil Smark and her team for the Thursday evening catering and various other events, and to Colin Percy for his wide-ranging contribution to the running of the club and rowing events.

5.3 A second paper was provided for members' attention - our draft pro-forma report to the Charity Commission. This is a legal requirement together with our accounts and annual return. The report will be finalised and submitted by end June 2019, but is substantially complete.

5.4 Members' questions and comments were as follows.

- The relationship between the trustees and the management team is critical to the successful running of the club. The new club manager in particular needs clarity. The club president may be able to advise on developing the working relationship.
- Thanks were proposed to the Chair of Trustees.
- Ordinary rowers don't feel fully connected to the club as they are not consulted and kept informed. Communication via squad co-

ordinators does not reach everybody and needs to be improved. Minutes of meetings need to be accessible to members.

6 Report of the Club Chair

No report was available on behalf of the management committee who meet monthly and are responsible for the day-to-day functioning of the club. However the captain's report covers a number of relevant issues – see item 8 below.

7 Treasurer's Report and Accounts for the year 2017-18

7.1 Ian Jeffery presented the draft accounts for members' information and advised that the accounting format used is a Charity Commission requirement for small charities. The accounts will need more work and approval by members, before being submitted by the Charity Commission deadline at end of June 2019.

7.2 The club has purchased £54,000 worth of new boats and equipment during the last year and £79,000 has been spent on repairs. The club has also made repayments to reduce the outstanding loan from Newcastle City Council ahead of the original programme which was spread over 12 years. This repayment is a club priority. Looking ahead the challenge will be to maintain the income stream to fund this level of expenditure. There were no insurance claims last year.

7.3 Queries and comments were made by members as follows.

- Depreciation of boats should be included.
- Details needed to explain what is included as Management and Governance costs.
- Fundraising and sponsorship sums seem to have been reversed since the previous year
- More trust fund and grant applications are needed. The fundraising team – currently three members: more needed. Volunteers please contact the Captain – Laura Clack if you can help with this.
- The data is in a very raw form and members should receive and review the finalised accounts.
- What is the fall in income and what are the reasons?
- What is the current situation with the Reece Group three – year sponsorship? Do members still need the logo on club kit? (The Captain advised that discussions with Reece are being re-opened.)
- IJ will raise all the above queries with the accountant.

7.4 The draft accounts were noted but not proposed for approval at this stage. Thanks made to the Treasurer for all the work done and his presentation and report..

8 Captain's Report

8.1 Laura Clack introduced the tabled report with good wishes to the departing bar manager, Vice-Captain (Coaching) and a final farewell to Tony Follows. Thanks were extended to everyone who has volunteered and helped the club over the year, formally on committees and also informally in very very many ways. Welcome was made to the new club manager, bar manager and to Northumbria University students, who are being integrated into the senior squad, and currently running "Learn-to-Row sessions for students on Wednesday and Sunday afternoons. Northumbria have provided five boats across with them to add to our fleet.

8.2 Rowing membership continues to increase particularly for the Development Squad. The junior and senior squads are currently at full capacity.

8.3 Squad achievements were summarised, particularly for the impressive achievements of seniors (men & women) and the mens' masters.

8.4 A member added a word of appreciation to the coaching team of the Wednesday morning community rowing group. The main focus is learning to row and recreational rowing activity.

9 Water Safety Report

9.1 Colin Percy summarised his report, including reported incidents, a list of key safety tasks for the year ahead and thanks to John Mulholland for his support and work as Regional Water Safety Adviser.

9.2 IW expressed concern over the deteriorating condition of the old steps and the lack of lighting. LC suggested the club try making some grant/sponsorship approaches (E.g. BIFFA).

9.3 In answer to a question, information is available in the club and from British Rowing, on coxing and steering. The juniors recently held a training session.

9 **Nominations for Trustees and Management Committee**

There were no contested positions. Those nominated together with their proposer and seconder were read out and accepted unanimously.

10 **AOB**

10.1 Colin Percy & John Mulholland will continue as club reps on the Northern Rowing Council. Becky Moore will also attend.

10.2 John Mulholland advised that the club's membership details need updating. Northumbria students will need to provide a local rather than a home address. JM can be contacted to change addresses etc by email membership@tynearc.com

10.3 More umpires are needed from our club. The expectation is that clubs will have at least 2 umpires for every race event they run annually. We run 5-6 events and should therefore have 10-12 umpires - yet we have only three. Volunteers are needed – please consider training as an umpire. (Its free!)

The meeting closed at 9.45 pm

The following papers were available to members to view/download/print from the club's website.

http://www.tynerowingclub.org/pages/agm_2017_270780.cfm)

- 1 Formal Notice of AGM and Agenda
- 2 Minutes of last AGM held on 30 November 2017
- 3 Report of the Club Charity Trustees
- 4 Charity Commission Annual Return for 2017-18 (Draft)
- 5 Treasurer's Report and Accounts for the year 2017-18 (First Draft)
- 6 Water Safety Report
- 7 Nominations for Trustees and Management Committee

Copies of papers were also available at the meeting including the tabled Captain's Report.

Liz Bray Secretary to the Trustees