



## Trustees' Annual Report for the period

From 01-09-2019 Period start date To 31- 08 - 2020 Period end date

Charity name: Tyne Amateur Rowing Club

Charity registration number: 1161250

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objects of the CIO are the promotion of community participation in healthy recreation, in particular by the provision of facilities, encouragement and instruction in the sport of rowing, for the benefits of the inhabitants of Newcastle upon Tyne and surrounding areas.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We aim to further the sport of rowing in the Newcastle area by providing facilities for exercise, competition and recreation on the water and on land, safely</b>  <b>Main activities:</b> <ul style="list-style-type: none"><li>• Rowing in a variety of boats on the Tyne and at competitions elsewhere</li><li>• Learning to row and handle boats safely</li><li>• Training coaches and coxes</li><li>• Coaching at all levels of the sport</li><li>• Launch handling and safety training</li><li>• Maintenance and repair of boats and other equipment</li><li>• Strength and conditioning exercise</li><li>• Weight training</li><li>• Cross training – running, circuits, cycling.</li><li>• Social and fund-raising activities</li><li>• Volunteering in a wide range of activities from catering, race organisation, grounds, boat and building maintenance, trailer driving for events, launch driving, assisting crews and coaches.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have had regard to the guidance issued by the Charity Commission on public benefit. (PB1, PB2 and PB3)</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p><b>Volunteers are essential in helping with managing and supporting the club. Without volunteers the club could not exist. Volunteers contribute to the following.</b></p> <ul style="list-style-type: none"> <li>• <b>Governance of the club</b></li> <li>• <b>Maintaining premises, equipment and property, day-to-day.</b></li> <li>• <b>Coaching the sport of rowing and related training activity at all levels of participation</b></li> <li>• <b>Supporting events, competitions and competitors</b></li> <li>• <b>Planning and organising social and sporting events</b></li> <li>• <b>Safety on and off the water</b></li> <li>• <b>Welfare</b></li> <li>• <b>Catering</b></li> <li>• <b>Fund-raising</b></li> </ul>
Other		N/A

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• <b>Participant and volunteer numbers at all levels and in all activities were sustained with modest growth until the start of the Covid 19 pandemic lockdown at the end of March 2020.</b></li> <li>• <b>Management of the club premises and equipment during lockdown</b></li> <li>• <b>Re-introduction of rowing, related training and catering after Covid 19 lockdown in a phased programme in accordance with British Rowing national guidance for the sport and government requirements.</b></li> <li>• <b>Refurbishment of boats and equipment.</b></li> <li>• <b>A programme of successful and very popular long-distance "Head of the River Race" events with increasing demand for entries up to mid-March 2020.</b></li> <li>• <b>Sustained competition success in national and regional events for</b></li> </ul>

		<p><b>junior, senior and masters rowers up to mid-March 2020</b></p> <ul style="list-style-type: none"> <li>• <b>More extensive opening hours 7 days per week for rowing, related training activity and a range of exercise classes, supported by the hospitality business (bar and refreshments) This allowed the club to accommodate increasing numbers of users and a broader range of activities, up to mid-March 2020.</b></li> <li>• <b>Additional paid staff. (Cleaning, bar &amp; catering providing work opportunities locally and work experience /training) Most staff were furloughed from April 2020.</b></li> <li>• <b>The club was successful in obtaining a Covid 19 small business support grant.</b></li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The pandemic has adversely affected the club's income and activity. Membership subscription income has fallen by 10% since April 2020</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The reserve must ensure that the CIO is able to meet day to day operational costs for six months should all income cease. Trustees and the club's accountants continue regular review of the reserve sum.</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>Principal sources of funds are:</b></p> <ul style="list-style-type: none"> <li>• <b>Membership fees</b></li> <li>• <b>Grant applications</b></li> <li>• <b>Sponsorship</b></li> <li>• <b>Donations and bequests</b></li> <li>• <b>Fund-raising through sporting and social events</b></li> <li>• <b>Food and refreshment sales</b></li> </ul> <p><b>The club reinvests all surplus revenue into its rowing and training/fitness activities and the facilities and equipment required</b></p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> <li>• <b>A decline in interest in the sport of rowing leading to a fall in club membership and thus reduced subscription income.</b></li> <li>• <b>Insufficient boats, coaching and equipment for those who wish to participate in the sport of rowing, leading to a fall in club membership.</b></li> <li>• <b>Cancellation of events through adverse weather, low take-up, lack of volunteers and support.</b></li> <li>• <b>Withdrawal of key sponsors and donors.</b></li> <li>• <b>Cancellation of some or all club activity as a result of unforeseen</b></li> </ul>

		events (pandemic) and policy decisions by government and the national sporting body, resulting in loss of members and loss of income.
Other		

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by full members at AGM. Trustees must all be full members of the club

## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All new trustees are provided with essential guidance documents including Constitution, Code for meetings, Charity Commission publications, in particular "The Essential Trustee" and Public Benefit guidance.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees have agreed a list of delegations, terms and conditions, reviewed annually, that gives the club's management committee responsibility for the day-to-day organisation of the sport, premises, equipment and members.</b>  <b>A management review by the trustees in January 2020 agreed some governance changes, introducing a group to cover the sport of rowing and another to run the club's trading company "Tyne 1852". An executive "Management Group" has an overview of all club operations. Meeting fortnightly, the new management group has enabled the club to respond quickly to the challenges of the pandemic.</b>
Relationship with any related parties	Para 1.51	<b>The CIO works with the following related</b>

		<p>parties:</p> <ul style="list-style-type: none"> <li>• The club is an affiliate of British Rowing, the sport’s national body and with the Northern Rowing Council, the regional liaison body between local clubs and the national body.</li> <li>• Sport England</li> <li>• Newcastle P E and School Sports Service (Indoor Rowing Events)</li> <li>• Partnerships with local clubs and organisations (Sea Cadets, school, other amateur rowing clubs and university rowing clubs, Red Seal Rescue ) for local water safety and local rowing competitions.</li> <li>• British Universities and Colleges Sport (BUCS) – hosting their annual national long distance event for university crews.</li> <li>• Support including use of premises for local sports club events particularly walking, cycling &amp; running eg Blaydon Cycling Club, Elswick Harriers.</li> <li>• Charity fundraising events eg British Heart Foundation.</li> <li>• Use of facilities by local businesses and organisations holding training sessions. (e.g. British Rowing Coach training, TDR for engineering and apprentice training courses.</li> <li>• Use of facilities by sports physio and massage therapists, Pilates and yoga instruction classes and other health and fitness opportunities.</li> <li>• Water based activities eg KA Kite Surfers Paddleboard events</li> <li>• Two Tyne members are training for rowing the 2000 mile arctic north west passage in 2021, connecting the Atlantic and Pacific Oceans and carrying out scientific tasks en route. They will also raise money for <i>The Big Ocean Clean-up</i>” charity.</li> <li>• Partnership with University of Northumbria who now share the club’s facilities for rowing, coaching and related training</li> </ul>
Other		

Charity name	<b>Tyne Amateur Rowing Club</b>
Other name the charity uses	<b>The CIO has established a trading Company named "Tyne 1852"; registered at Companies House</b>
Registered charity number	<b>1161250</b>
Charity's principal address	<b>Water Row Newburn Newcastle upon Tyne NE15 8NL</b>

### **Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) to appoint trustee (if any)</b>
<b>1</b>	<b>John Goddard</b>	<b>Chair of Trustees</b>	<b>Re-appointed November 2017</b>	<b>Tyne Amateur Rowing</b>
<b>2</b>	<b>Simon Dobson</b>		<b>Re-appointed November 2017</b>	
<b>3</b>	<b>Ian Wagstaff</b>		<b>Re-appointed November 2017</b>	
<b>4</b>	<b>David Higgins</b>		<b>Appointed November 2018</b>	
<b>5</b>	<b>Graeme Wheeler</b>		<b>Re-appointed November 2018</b>	
<b>6</b>	<b>David Robinson</b>	<b>Ex-officio Trustee &amp; Chair of Club Management Team</b>	<b>Appointed November 2018</b>	
<b>7</b>	<b>Ben Stephens</b>		<b>Appointed November 2019</b>	
<b>8</b>	<b>Shelagh Lombard</b>		<b>Appointed November 2017</b>	
<b>9</b>	<b>Ian Stratford</b>		<b>Appointed November 2019</b>	

### **Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>N/A</b>		

### **Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Hon President	Brian Dalkin	
Hon Vice-President	Ian Boyd	
Hon Vice-President	Ronald Bradbeer	
Hon Vice-President	David Robinson	
Hon Vice-President	Michael Ballantyne	
Hon Vice-President	John Bolter	

#### Name of chief executive or names of senior staff members (Optional information)

Jo Gregory (Venue Business Manager)

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

The CIO does not have a Chief Executive.

#### Other optional information

N/A

#### Declarations

The trustees declare that they have approved the trustees' report above.



**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	John Burgess Goddard	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>		